



JOB DESCRIPTION

CARER

Job Title:

Domiciliary Carer

Main purpose of job:

To assist, at the request of, service users to enable them to remain in their homes whilst in a vulnerable position

Relationships:

- a) Responsible to: The Care Manager
- b) Responsible for: Any service user you are required to assist
- c) Liaison with: Care Supervisor

Main tasks of job:

Personal care
 Medication administration / assistance / prompting
 Medication collection
 Light house work chores i.e. cleaning and laundry
 Hygiene related cleaning i.e. commodes
 Food preparation
 Companionship
 Shopping assistance
 Completion of all company documentation
 Maintain all Health and Safety standards as instructed by Ultimate Care UK Ltd
 Follow all company Policies and Procedures, including any training and instruction given

The above is not an exhaustive list of duties and you will be expected to perform different tasks as necessitated by your changing role within the organisation and the overall business objectives of the organisation. You will also be expected to carry out your duties with the upmost professionalism, including maintaining the dignity, respect and independence of the service user.

Job description approved by: Managing Director Date: 24th June 2012